

JBF EXPRESS, INC.
BUSINESS PARTNER SECURITY PROFILE FORM

PART A: Business Partner Information

The Business Partner is:

☐ Customer ☐ Carrier Agent ☐ Sub-Contracted Highway Carrier ☐ Service Provider

Business Partner Name: _____

Business Partner Address: _____

(STREET)

(CITY/TOWN)

(STATE/PROVINCE)

(COUNTRY)

C-TPAT Certified? ☐ Yes ☐ No

If answer is no, PART B and PART C must be completed

If answer is yes, SVI number: _____

If answer is yes, proof of certification must be in file, and PART C must be completed

PART B: Non C-TPAT Business Partner Security Profile

Business Partner Professional References:

1. _____
(NAME) (STREET)

(CITY/TOWN) (STATE/PROVINCE) (COUNTRY) (PHONE) (FAX)
2. _____
(NAME) (STREET)

(CITY/TOWN) (STATE/PROVINCE) (COUNTRY) (PHONE) (FAX)
3. _____
(NAME) (STREET)

(CITY/TOWN) (STATE/PROVINCE) (COUNTRY) (PHONE) (FAX)

Does Business Partner have certification in a supply chain program which has been administered by a foreign customs administration?

☐ Yes ☐ No If answer is yes, must attach verification of certification and complete below

(NAME OF FOREIGN CUSTOMS ADMINISTRATION)

(COUNTRY OF CERTIFICATION)

(DATE OF CERTIFICATION)

(STATUS OF CERTIFICATION)

Non C-TPAT certified highway carriers only: written contract must be in file and complete below

(START DATE OF CONTRACT)

(EXPIRATION DATE OF CONTRACT)

(FILED BY PRINTED EMPLOYEE NAME)

(FILED BY EMPLOYEE SIGNATURE)

All non C-TPAT certified business partners must provide written security procedures, which meet or exceed JBF Express, Inc. standards, or must complete PART D. All non C-TPAT certified business partners are encouraged to visit US Customs and Border Protection's web site at cbp.gov to learn more about the benefits of joining C-TPAT.

☐ Business Partner's security policies and procedures have been filed and meet or exceed JBF Express, Inc. standards ☐ PART D has been completed and is attached

PART C: Certification

Signature below confirms accuracy of information on this form and other documents provided that are associated and/or attached to this form

(PRINTED NAME AND TITLE - BUSINESS PARTNER)

(PRINTED NAME AND TITLE - JBF EXPRESS, INC.)

(SIGNATURE AND DATE - BUSINESS PARTNER)

(SIGNATURE AND DATE - JBF EXPRESS, INC.)

JBF EXPRESS, INC.

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PART D: Additional Security Scrutiny

As a C-TPAT (Customs-Trade Partnership Against Terrorism) certified highway carrier, JBF Express, Inc. is ultimately responsible for all cargo loaded aboard our trucks, specifically that of security. JBF Express, Inc. is committed to ensuring the security and integrity of all of the freight loaded aboard our trucks. To do so it is imperative that JBF Express, Inc. is satisfied that certain minimum security standards are adhered to by all of its business partners and/or customers. JBF Express, Inc. is required to ask specific security questions and expects minimum security policies and procedures will be adhered to as follows:

1. All paperwork and documents (bills of lading, manifests, commercial invoices, certificates of origin, etc.) must be complete, legible, accurate, and protected against the exchange of information, loss of information, or introduction of erroneous information.
2. JBF Express, Inc. must receive all necessary documents at our office for review and for submission to custom brokerages, US Customs (CBP) and/or Canada Customs prior to the pickup of freight by our drivers. The said documents and cargo must pass the following scrutiny, as well as any additional scrutiny that is deemed necessary by JBF Express, Inc.
 - A. Are the documents suspicious for a potential terrorist threat?
 - B. Is the cargo suspicious for a potential terrorist threat?
 - C. Does the shipment originate from an unusual location, region, or country of origin?
 - D. Is the shipment destined for an unusual location, region, or country of origin?
 - E. Was the shipment paid for by cash or certified?
 - F. Are there any unusual or suspicious routing methods involving the shipment?
 - G. Are there any unusual shipping and/or receiving methods involving the shipment?
 - H. Do the documents provide vague, generalized, poor and/or misleading information?

If the answer to any of these questions is yes, the suspicious activity will be reported to the nearest US Customs (CBP) office and/or Canada Customs office.

3. Is cargo stored in a location which is to be constantly locked and/or monitored by an authorized and appropriate personnel until the cargo is picked up by JBF Express, Inc? If not action must be taken.
4. Are all shipping documents and paperwork stored in a location which is constantly locked and/or monitored by authorized and appropriate personnel until the time possession is turned over to JBF Express, Inc? If not action must be taken.
5. Cargo and documents are only to be tendered to/received from individuals who present valid JBF Express, Inc. company issued photo identification.

SIGNATURE BELOW CONFIRMS UNDERSTANDING OF, ACCEPTANCE OF, AND ADHERATION TO THE SECURITY PROCEDURES OUTLINED IN THIS DOCUMENT.

(PRINTED NAME AND TITLE - BUSINESS PARTNER)

(PRINTED NAME AND TITLE - JBF EXPRESS, INC)

(SIGNATURE AND DATE - BUSINESS PARTNER)

(SIGNATURE AND DATE - JBF EXPRESS, INC.)

Does this Threat Assessment Focusing on terrorism, contraband smuggling, human smuggling, organized crime, and conditions in a country/region which may foster such threats rate as (circle one):

HIGH

MEDIUM

LOW